Section 9. Administrative Forms and their Uses

1. Web Form: Contact Information
   - Contact information for your center and key players involved to assist with FERTline triage
   - [https://oncofertility.northwestern.edu/webforms/national-physicians-cooperative-contact-information](https://oncofertility.northwestern.edu/webforms/national-physicians-cooperative-contact-information)
   - Please send any changes and updates promptly to oncofertility@northwestern.edu or re-submit the web form.

2. Form 2. Enrollment of Patient for Ovarian Tissue Cryopreservation Protocol

   **ENROLLMENT FORMS NO LONGER SUBMITTED TO KRISTIN ONCE YOUR IRB APPROVES YOUR AMENDMENT TO UN-LINK FROM OC**

   - Should be completed and submitted as soon as patient is enrolled in the study or scheduled for surgery
   - Must be submitted **IN ADVANCE** for every patient scheduled for ovarian tissue cryopreservation
   - Provides method to notify you of the **sample number to use for research tissue**
   - Provides you with instructions on what to do with research tissue
   - If not submitted in advance, we may withhold payment for tissue samples
   - Submit by **email** to Kristin Smith (ksmith12@nmff.org)

   * Forms can be scanned and emailed or completed, saved and emailed. Time is of the essence with both of these forms, so it is important to send electronically.